

Date: _____

(Custody Agent / Address)

RE: Request for Charitable Distribution from Individual Retirement Account

_____ in the name of _____

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____.

Please issue a check in the amount of \$ _____ (not to exceed \$100,000) payable to "The Philadelphia Orchestra Association" and mail it directly to the following address:

The Philadelphia Orchestra Association
One South Broad Street, 14th Floor
Philadelphia, PA 19107
Attention: Mitch Bassion

In your transmittal to The Philadelphia Orchestra Association, please give my name and address as the donor of record in connection with this transfer, and indicate that the check is for the benefit of The Philadelphia Orchestra Association. Please copy me on your transmittal.

It is my intention to have this transfer qualify for exclusion with respect to the ____ tax year.

If you have any questions, or need to contact me, I can be reached at:

(_____) _____-_____.

Thank you for your assistance in this matter.

Sincerely,

(Plan Owner Name/Address)